

# BERT Application for Death Benefit Form



Please return this completed form to:

Email: [claims@bert.com.au](mailto:claims@bert.com.au) | Fax: 07 3832 3799 | Post: BERT, PO Box 805, SPRING HILL QLD 4004

Office: Level 1, 35 Astor Terrace, SPRING HILL QLD 4000

## DECEASED MEMBERS DETAILS

Surname   Mr  Mrs  Miss  Ms  
Given names  Date of birth   
Last Residential address   
Suburb  State  Postcode   
Date of Death  BERT Member No. (if known)   
Union  CFMEU  CEPU  Union Number (if known)

## OTHER INFORMATION

### 1. Funeral Expenses (Where expenses have been paid, please provide a copy of the invoice, if available)

Have the funeral expenses been paid? (if yes please provide details below)  Yes  No  
Name  Relationship to Deceased   
Address

### 2. Will

Is there a Will  Yes\*  No  
Has Probate or Letters of Administration been granted or applied for? (if yes please provide details below)  
Probate  Yes\*  No If yes, date granted   
Letters of Administration  Yes\*  No If yes, date granted   
Executor's Name  Relationship to Deceased   
Address

(\* If yes, please forward a certified copy of document with this application)

## DECLARATION

I certify that all the details listed on this form are true and correct to the best of my knowledge.

I am the (relationship to the Deceased)

I acknowledge that:

1. A Death Benefit will be paid at the total and sole discretion of the Fund Trustee to the deceased's legal personal representative (Estate).

Sign here

Date



If you require assistance please call BERT on **1300 261 114**.



Or email us at [enquiries@bert.com.au](mailto:enquiries@bert.com.au)

### Office use only

Entered By  Date   
Authorised By (General Manager  Date   
Delegated Authority)

Continued Overleaf

# CHECKLIST

Have you completed and Signed Application for Death Benefit Form

Have you provided a certified copy of the full Death Certificate

Have you provided a certified copy of the Deceased proof of age  
(e.g. copy of the deceased's birth certificate, passport or drivers licence)

Have you provided a certified copy of the deceased's Will

Have you provided a certified copy of Probate

Have you provided a certified copy of Letters of Administration

Have you provided a copy of funeral expenses

A certified copy is one that is certified as being a true copy of the original by a person in your state and territory qualified to witness Statutory Declarations. Depending on your state's requirement these may include a Justice of the Peace; a Solicitor or Barrister or Notary Public; a police officer; a dentist; a pharmacist; a doctor or a school principal.

To have a document certified, take the original document and a photocopy of it to an appropriate person in your state or territory. They will stamp, sign and date the photocopy to certify that it is a true copy.